

# **Minutes of the Kingstone with Gratwich Village Hall Committee Meeting 2<sup>nd</sup> December 21**

## **Present**

David Wymark, Della Laffin, Evelyn Adams, Val Laffin, Peter Laffin, Alison Rogers & Jane Bellenie (Jane left early)

## **Minutes**

The minutes were read and signed.

## **Matters Arising**

Pot Holes – Kevin Cartwright, builder, has been approached and we are waiting him to fill in the holes.

PA System – Peter Oakley from Burton needs further details of our requirements, will visit us to review.

GDPR Policy – Jane Bellenie to investigate further.

## **Chairman's Report**

Regular groups are back at the hall, some are still short on numbers. Keeping everyone safe is still a priority. David intends to set up a Spanish Class and Dance group who will perform at the jubilee celebrations. He will advertise them in the KLN.

## **Treasurer's Report**

New tables have been purchased to replace the old card tables. Whist are pleased with the tables and we have also covered the cost of new playing cards. WI have set up a new craft group, they had a small reduction on hire fee as they initially wanted the community room, but have offered to pay full price for future use of main hall as it is more suitable. Future bookings are starting to improve; private parties, Church bookings and Inner Wheel. PAT Testing has been completed.

## **Secretary's Report**

Jubilee Flower Festival; request for committee to do arrangement. Agreed.

Scottish Power, request to install smart meter. Agreed, DL to arrange.

Seaton Signage; to be kept for reference.

Access Insurance; offering quote. Not needed at present, tied in to provider.

Spoken to Jo Smith (ESBC) re Zumba, she is looking for Instructors. Will contact again to ask for alternatives. Gemma Chatfield has been approached to run a Release class in the new year, she will consider.

## **Caretaker & Bookings Clerk**

Alison is enjoying the job; she would like to thank Kay for covering when required. She has taken a few bookings and has enjoyed interacting with hirers.

## **Groups & Bookings**

Dave has re-joined Table Tennis and wants to set up a Spanish Class.

Following the success Denstone Village Hall had with a promotional event, Val suggested a promotional evening for the clubs and groups to attempt to increase members, displays from each group with drinks and nibbles for refreshments. Date set for Friday 8<sup>th</sup> April, 7 pm. DL to write to invite clubs to attend.

Bowls have produced a poster to send to business around the village.

### **Village Survey**

Val suggested a survey be produced to gather information from the village to find what they would like from the village hall. "What is good, what needs to be improved, what additional activities people would like". Survey to be devised, to be put on new website and sent out with the KLN in February 22.

### **Talbot First School**

Talbot First School have cleared catering cupboard, a few chairs remain; we are waiting for return of keys. DL to ask Donna & Sue.

### **Website**

A new Village Hall website is under construction, a working party will meet at David's on Saturday 4<sup>th</sup> Dec to review. There will be links to other sites within the village and parish. Val thought a Village website should be the way to go but we would need to find out who would pay for setting up costs. Suggested contacting Denstone and Bramshall village website owners.

### **Maintenance of buildings**

**Damp;** David Blagg, Chartered Surveyor has been to investigate. One option is to dig out and replace the soil and debris with gabion baskets. Kevin the builder has said he could excavate with a digger; previously others have said it would not be possible. The condenser would need to be moved and as the bridge needs to be repaired, David is looking at using composite decking as an option. David to consult with East Staffs on building regulations, surveyors, builders and church. The problem has arisen from debris slipping from the church bank and dates back to the early 80's. We are awaiting further information.

**Boiler;** The boiler has recently broken and on inspection a Deioniser needs to be installed. We will look at replacing the boiler if we have further problems as it is not sufficiently large enough for the purpose of the main kitchen. If we need a temporary boiler, it has been suggested we ask the church if we can borrow theirs.

**Notice Board;** in progress.

### **AOB**

Complaint received via ACRE, hall was cold, as due to covid it had been suggested doors were kept open to allow air flow, the kitchen boiler had broken making it more difficult to make drinks. We have asked the previous hirers, to leave the heating on in future and we have paid a call out fee to get the boiler mended quicker.

### **Date of Next Meeting**

**Wednesday 2<sup>nd</sup> March 22 at 6 pm**